

स्वच्छ भारत मिशन के अन्तर्गत स्वच्छ सर्वेक्षण-2021 के कार्य कराये जाने हेतु

विस्तृत नियम एवं शर्तें-

- 1- कंसल्टेन्सी फर्म/एजेन्सी से कार्य कराये जाने हेतु कार्यादेश की तिथि से 31 मार्च, 2021 तक प्राप्त की जायेगी। संतोषजनक कार्य एवं शासकीय नियमों के अनुपालन किये जाने की स्थिति में उभयपक्षों की सहमति से निर्धारित नियमों एवं शर्तों के अन्तर्गत आपूर्ति अवधि का विस्तार किया जा सकता है।
- 2- तकनीकी प्रस्ताव, वित्तीय प्रस्ताव एवं सत्यंकार धनराशि (अर्नेस्ट मनी) पृथक-पृथक लिफाफों में बन्द करते हुए तीनों लिफाफे एक बड़े लिफाफे में सील बन्द कर निविदा डाली जायेगी। तीनों लिफाफों के ऊपर क्रमशः तकनीकी प्रस्ताव, वित्तीय प्रस्ताव एवं सत्यंकार धनराशि (अर्नेस्ट मनी) तथा बड़े लिफाफे के ऊपर कंसल्टेन्सी फर्म/एजेन्सी का नाम अंकित किया जाना अनिवार्य होगा।
- 3- पूर्ण रूप से भरे हुए एवं यथा-स्थान हस्ताक्षरित तकनीकी व वित्तीय प्रस्ताव पर ही विचार किया जायेगा।
- 4- नियम एवं मुख्य शर्तों सम्बन्धी प्रपत्र संख्या T-2 पर निविदादाता का सहमति स्वरूप हस्ताक्षर किया जाना अनिवार्य है।
- 5- निविदा मूल्य जमा करने सम्बन्धी मूल रसीद तकनीकी प्रस्ताव के साथ संलग्न करना अनिवार्य होगा।
- 6- कंसल्टेन्सी फर्म/एजेन्सी को आयकर विभाग द्वारा स्थायी खाता संख्या (PAN) आवंटित होना चाहिए। उक्त का प्रमाण-पत्र तकनीकी प्रस्ताव के साथ संलग्न करना अनिवार्य होगा।
- 7- निविदादाता को तकनीकी प्रस्ताव के साथ जिलाधिकारी द्वारा जारी अद्यतन चरित्र प्रमाण-पत्र की प्रमाणित प्रति संलग्न करना अनिवार्य होगा।
- 8- पंजीकृत कंसल्टेन्सी फर्म/एजेन्सी को स्वच्छ भारत मिशन के अन्तर्गत स्वच्छ सर्वेक्षण का कम से कम 2 वर्ष का अनुभव होना आवश्यक है। तकनीकी प्रस्ताव के साथ इस आशय का अनुभव प्रमाण-पत्र संलग्न करना अनिवार्य होगा।
- 9- कंसल्टेन्सी फर्म/एजेन्सी को इस आशय को शपथ-पत्र देना होगा कि फर्म/संस्था कहीं किसी भी सरकारी/गैरसरकारी संस्था में ब्लैक लिस्टेट नहीं है।
- 10- कंसल्टेन्सी फर्म/एजेन्सी को सत्यंकार धनराशि (अर्नेस्ट मनी) के रूप में ₹0 50,000.00 (₹0 पचास हजार मात्र) का एन0एस0सी0/एफ0डी0आर0 (नोडल अधिकारी, एस.बी.एम, नगर निगम, गोरखपुर के पक्ष में बन्धक) प्रस्तुत करना अनिवार्य होगा।
- 11- सम्बन्धित नोडल अधिकारी, एस.बी.एम. द्वारा संतोषजनक कार्य प्रमाणित होने के उपरान्त ही भुगतान किया जायेगा।

12-1 Nagar Nigam Gorakhpur (NNG) intends to institutionalize a holistic, integrated, sustainable and environment friendly system in the city in line with the objective of "Swachh Bharat Mission". Keeping this in view, the consultant needs to inspect and study the existing practices of sanitation and provide all technical inputs/ advisory support to NNG, be it relate to procurement document preparation, MIS report preparation and other field support services, as required or necessary for meeting the objectives. The major scope of work shall include:

Implementation of technical and economically viable sanitation and waste management plan in compliance with the Environmental Act, 1986 along with following:

- a) To provide advisory services to NNG in regard to Swachh Bharat Mission (SBM) Part-II and Swachh Survekshan - 2021, & achieving ODF+/ODF++ certification & achievement of Garbage Free City certification.
- b) Preparation of Short-term Goal Plan to achieve objective of Swachh Bharat Mission.
- c) To prepare action-time-bound plan for implementation of projects relate to Solid Waste Management, Sanitation and any other supporting activities that compliment Swachh Bharat Mission.

- d) To provide technical advisory services in monitoring, supervising and implementing SBM.
- e) To help NNG to make procurements to support SBM and undertake various activities with support of NNG to achieve the set objectives.
- f) To organize capacity building programs, workshops, seminars and cross-learning visits etc. for NNG staffs.
- g) Preparation of various procurement documents relate to (as desired by NNG):
- Dumpsite Management & Remediation
 - Door to Door Waste Collection & Transportation
 - Horticulture Waste Management
 - Construction & Demolition Debris Management & Disposal
 - Water bodies/ floating drains sustainable cleaning & management
 - Engagement of NGO for carrying out awareness activities about Waste Management and Swachh Bharat Mission
 - Mechanical Road Washing, Sweeping (Complete Wall to Wall)
 - Setting of multi-decentralized Bio-methanization facilities
 - Drain cleaning & faecal septic sludge management (FSSM)
 - Construction of required number of Public/ Community/ IHHLs (Toilets)
 - Swachhta Ranking Exercises/ Star City/ Garbage Free City
- h) Act as Project Management Consultant for Solid Waste Management in NNG area.
- i) Prepare / Design a practicable and efficient Sanitation and Solid Management System for NNG.
- j) Based on the strategy for each of the Zone, Design the RFP for activities / services that are to be run departmentally, outsourced or run through PPP system.
- k) Assist corporation in selection of appropriate technologies for management of municipal solid waste.
- l) To act as bid manager for call of RFP for appointment of Agency for waste management in different zones.
- m) Proposals prepared by consultant shall have to be approved from the department and consultant there after shall prepare tender documents in respect of each component of the project and assist the department to finalize the contractors.
- n) Assist NNG in the process of Tenders and selection of appropriate Concessioner / Private partner.
- o) Design systems to ensure true & correct observations of the monitoring parameters during the execution of the Agreements and departmental system. Strategize areas where Independent Third-Party Consultant (TPC) can be engaged.
- p) Design policies for public grievances and complaint redressal.
- q) Suggest best practice to address the gaps in present solid waste management system.
- r) Monitoring Work Progress about the compliance of agreements and scope of work by the concessioners as per the agreed Time Schedule.
- s) Suggest modern methods to improve solid waste management practice in the city
- 12-2 Manpower Required**

To perform the above scope of work the selected bidder should provide at least following manpower:

Total Contract Period (Min)		6 Months	
Sr.	Particular	Requirements	
a)	Men	Qty	Min. Days
b)	Team Leader (Min. 10years Exp in SWM & Sanitation Sector)	1	180
c)	Experts (IEC) (Min. 5years Exp.)	1	180
d)	Support Staffs (IT) (Min. 1-2years Exp.)	1	180

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2.	Having an accumulative turnover of over Rs.1.0 Crore in last 3 fiscal year i.e. (FY: 2017-18; 18-19; 19-20) Min. Rs.1.0Crore to Rs.1.50Crore (5marks) Between Rs.1.50Crore to 2.00Crore (10marks) Above Rs.2.00Crore (15marks) (To attach audited annual Turnover Certificate, issued by Chartered Accountant)	15
3.	Proposed Team Leader's Work Experience engaged directly with ULBs/ Ministry, either under PMU/ PMC/ PIU or as consultant/ Expert on contract. Min. 15years: (15marks) Every additional 5years experience will add (5marks) more to a maximum 25marks (20years experience) (To attach self-attested/certified resume of the key technical experts/ staffs, highlighting the work experience, serving with ULBs/ Ministry)	25
4.	Experience of company in handling multiple projects in last 3years: a) Consultancy in SBM/ Sanitation/ Waste Management (10marks) b) Experience in Waste Management & Operation (10marks) c) Experience in Waste Management Technology Sales & Services (10marks) d) All above (30marks) (To attach work orders/ certificate of project execution-self certified)	30
5.	Company empanelled with any ULB/ Authority (Govt) for providing waste management/ consulting services; a) With One ULB/ Authority (5marks) b) With Two ULBs/ Authority (10marks) c) More than Two ULBs/ Authorities (15marks) (Bidder to attach the empanelment certificate issued by the Government authority)	15
6.	Experience of handling any single consulting assignment either directly or as sub-contracted assignment with ULB, worth over Rs.10.0Lacs. (To attach self-attested/ certified copy of the work order issued by the principle client/ employer)	5
Total Marks		100

- 13- कंसल्टेन्सी फर्म/एजेन्सी कोई भी प्रपत्र जाँच के समय असत्य पाया जाता है, तो सम्बन्धित संस्था के विरुद्ध अभियोग पंजीकृत कराते हुए धरोधर धनराशि जब्त तथा ब्लैक लिस्ट कराये जाने की कार्यवाही भी की जायेगी।
- 14- यदि कंसल्टेन्सी फर्म/एजेन्सी द्वारा शासकीय नियमों का पालन नहीं किया जाता है तो उससे उत्पन्न होने वाली समस्त देयताओं की जिम्मेदारी कंसल्टेन्सी फर्म/एजेन्सी की होगी।
- 15- कंसल्टेन्सी फर्म/एजेन्सी द्वारा निर्धारित नियमों/शर्तों का अनुपालन न किये जाने पर देयक से दण्ड स्वरूप धनराशि कटौती किये जाने, अनुबन्ध निरस्त किये जाने एवं भविष्य के लिए निगम में कार्य करने से प्रतिबन्धित किये जाने का अधिकार नगर आयुक्त को होगा।
- 16- निर्धारित शर्तों के अनुसार झाली गई निविदा पर ही विचार किया जायेगा।

a- EVALUATION OF BIDS

The Technical Bid submitted by the Bidder shall form the base for evaluation of the capability of the firm.

Bid Evaluation Criteria

A- Technical Criteria:

The Corporation has adopted a single stage (QCBS) selection process (collectively the "Selection Process") in evaluating the Bids comprising qualification

In the first step, the Bidders shall be evaluated for their compliance with the qualification requirements as specified. Based on the evaluation of Qualification Documents, qualified Bidders shall be short-listed for further evaluation.

In the second step, evaluation of technical Bid shall be carried out. Bidders securing 60% of the Total marks shall be deemed to have qualified for further evaluation.

In the Third Step, the Financial Bid of the qualified bidders shall be opened and shall be evaluated on as per QCBS (Quality and Cost Based Selection) method. The formula shall be 80:20. The 80% score shall be of Technical and 20% shall be Financial. The highest score ranked bidder shall be declared as "Successful Bidder".

B. Financial Criteria:

To allow comparison on a common basis, each Financial Bid will be carefully scrutinized and Quoted Total Price (QTP) will be determined. The Financial Bid with the lowest QTP will receive the maximum score of 100 marks. The score for each other Financial Bid will be inversely proportional to its QTP and will be computed as follows:

$S_f = 100 \times F_m / F$ where;

S_f is the financial score of the Financial Bid being evaluated; F_m

is the QTP of the lowest priced Financial Bid;

F is the QTP of the Lowest Financial Bid under consideration.

Following completion of the evaluation of Technical and Financial Bids, the final ranking of the Bids will be determined. This will be done by applying a weight of 0.80 (80%) and 0.20 (20%) respectively to the technical and financial score of each evaluated qualifying Technical and Financial Bid and then computing the relevant combined total score for each Consultant.

The Bids shall be ranked as per their total score arrived through above quoted method. The bidder scoring highest total marks based on the cumulative technical and financial evaluation shall be awarded with PMC contract.


b- Evaluation Marking Criteria:

Sr.	Particulars	Max. Marks
1.	Company listed under SBM, MoHUA, New Delhi (Waste to Wealth, ready reckoner, 2017 in at least 2 category) Min. 2 to 5 Cat. (5marks) Above 5 Cat. (10marks) (To attach an affidavit listing the categories under which the company is listed)	10

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- 17- निविदा के माध्यम से न्यूनतम सेवा शुल्क के निर्धारण में शासकीय नियमों/मानकों के अनुपालन की स्थिति को ध्यान में रखा जायेगा।
- 18- निविदा को बिना कारण बताये निरस्त करने का अधिकार नगर आयुक्त, नगर निगम, गोरखपुर में निहित होगा।
- 19- किसी वाद की दशा में न्याय क्षेत्र गोरखपुर नगर होगा।

नोडल अधिकारी एस0बी0एम0
नगर निगम गोरखपुर
7/12 12/1/2020


नगर आयुक्त
नगर निगम गोरखपुर
7/12

